

# FORTRESS<sup>®</sup>

MUSEUM QUALITY STORAGE<sup>®</sup> AND SERVICES

At FORTRESS, the safety of our employees, clients, and visitors is extremely important to us. Our facility is open and fully operational for client access and warehouse services with the following guidelines and safety protocols in place until further notice:

- **Restricted Client Access to FORTRESS Facilities:**

Access is by appointment only. Clients should contact Fortress at least 24 hours in advance to arrange an access appointment. We ask that you limit your access time to a minimum (no more than 1 hour) and that you arrive alone or with only 1 companion. All visitors to our facility must wear a mask at all times. No outside vendors are permitted in our facility at this time.

- **Restricted Access to FORTRESS Loading Areas:**

All deliveries and/or pick-ups must be scheduled by appointment at least 48 hours' in advance in order to limit the number of bodies at our facility at a given time. There is no guarantee that the appointment will occur within 48 hours of the request due to the safety protocols in place and limitations on operations. It is imperative to plan in advance as much as possible during this pandemic. **NO OUTSIDE DRIVERS OR PERSONNEL WILL BE PERMITTED INSIDE OUR BUILDING.** All deliveries and/or pick-ups will be handled at the loading door. All drivers and helpers must wear a mask at all times and maintain social distance from Fortress staff.

We remain fully committed to ensuring the protection and safety of your stored items, as well as the health and well-being of our entire Fortress family.

Thank you for your understanding and cooperation during this time.